MINUTES
GREATER CARLTON NEIGHBOURHOOD BOARD MEETING

Thursday 26 June 2025, 17.00
Virtual Meeting

Present:

Board Members (voting)	David Stewart OBE	Chair
	Dr Ian Campbell	Retired Senior Partner, Jubilee Park Medical Partnership
	Cllr Jim Creamer	Gedling Borough Council
	Nathan Kenney	Director, Mapperley All Stars
	John Taylor	Planning and Property Consultant, Entente/Purico Ltd
	Paddy Tipping CBE	Non-Exec Director of Notts Healthcare Trust, Chair of East Midlands LIFT Companies, Board Member of Framework, Chair of Notts Community Foundation
Board Members (non-voting)	Pat O'Brien	Gedling Climate Change Group
Other Partners:	Joelle Davis	Group Manager Growth, Infrastructure & Development, Notts County Council
	Peter Gaw	Chief Executive, Inspire
Gedling Borough Council Observers/ Support:	Tina Adams	Section 151 Officer
	Mike Avery	Director of Place
	Nathan Wall	Assistant Director - Growth & Regeneration
	Natalie Osei	Assistant Director – Governance & Democracy and Deputy Monitoring Officer
	Maria Ziolkowski	Executive Assistant (Minute Taker)
Mutual Ventures:	Mark Bandalli	Project Director
	Sally Dickens	
	Gill Callingham	Three-Year Investment Plan Lead

Apologies:

Board Members (voting):	Candida Brudenell	Retired. Formerly Assistant Chief Fire Officer at Notts Fire & Rescue Service, and Assistant Chief Executive and Corporate Director for Strategy and Resources at Nottingham City Council

	Dawn Edwards	Director, Challenge Consulting and Regional Chair of Federation of Small Businesses (East Midlands)
	Philip Gilbert	Office of the Police & Crime Commissioner
	Val Green	Founder and Chair, Friends of Gedling Borough Memorial Woodland
	Michael Payne MP	MP for Gedling
Board Members (non-voting):	Claire Ward	Mayor, EMCCA

25.007 INTRODUCTIONS AND APOLOGIES

Apologies were noted and introductions made. Noted that Cllr Creamer would be attending the meetings representing Cllr Clarke for the foreseeable future. Also noted that Nottinghamshire County Council have not yet appointed a member for their seat on the Board.

25.008 NEIGHBOURHOOD BOARD GOVERNANCE

Declarations of Interests and Terms of Reference

It had previously been agreed as part of the Terms of Reference, that quoracy would be 66.7% (two thirds) but with only 6 members able to be in attendance, it was proposed that quoracy would be reduced to 45% for this specific meeting to be able to progress agenda items.

Decision: Board unanimously agreed to approve a 45% quoracy for this specific meeting.

Officers advised not everyone had yet returned completed and signed forms.

Action: Anyone who had not yet completed forms to fill in hard copies at the end of the meeting.

Disclosure of Interests

None declared.

Minutes, Actions and Matters Arising from Previous Meeting

Decision – To approve the minutes of the previous meeting.

Agreed: David Steward OBE, Nathan Kenney, John Taylor, Paddy Tipping CBE
Against: None
Abstained: Dr Ian Campbell, Cllr Jim Creamer.

25.009 **CHAIR'S UPDATE**

The Chair had been invited to a meeting of all LTPfT Chairs in London on 10 June and felt the meeting was very useful. The Chair did not have the opportunity at the meeting to speak to all Chairs of the other Nottinghamshire Neighbourhood Boards but had been in contact since (with the exception of Mansfield), and it had been agreed it would be useful for Chairs to meet regularly.

A data pack the Greater Carlton area had been provided but it did not include the areas where the Board had agreed to extend the boundary.

There had been discussion around online surveys and the problems of access to those, and a useful talk about what has been done in Grimsby.

Guidance had been to:

- develop plan in partnership local shareholders,
- work closely with local authorities and MP,
- develop an accountability structure,
- publish a regeneration plan and consult with MP and mayoral authority.

Mutual Ventures advised they had pre-empted the gap in the data and had been able to reverse engineer the data for those areas not included to ensure the Board had a complete data set to inform its process.

Action: Mutual Ventures to share information on theory of change and also the raw data.

Mutual Ventures conformed they had also developed a blueprint of the governance structure.

25.010 **'PLAN FOR NEIGHBOURHOODS' GUIDANCE**

Mutual Ventures updated the Board on any changes that have been made to the guidance since the last meeting.

Submissions of Regeneration Plan to be made by 28 November 2025 (or sooner if possible) – Mutual Ventures believed it would be a good idea to submit as soon as the Board is ready. Plan should have two components – 10-Year Vision and 4-Year Investment Plan. Payments will be made to the Council at the start of every financial year.

Funding cannot be brought forward so if additional funding is needed before next payment, then the Board could potentially borrow with the Council's specific permission. However, if funding from one year isn't spent during that year it can be carried forward to following year. Noted that the Board must spend 25% of the funding in the first period, and 50% by the second period.

Mutual Ventures provided clarification on capacity funding, management costs and the investment plan.

The Board discussed how it would ensure control of management costs.

The Chair advised there had been discussion at the London meeting around potential economies of scale by working with other Boards in Nottinghamshire when commissioning services and materials for the projects.

25.011 10-YEAR VISION AND INVESTMENT PRIORITIES

Mutual Ventures talked the Board through the process and gave feedback on the outputs of the working group which took place on 16 June.

One of the items of discussion was that the vision needed to be in plain language and simplified. Potential changes were discussed.

Action: 250 words to be amended and circulated ahead of next meeting.

Noted that the statement would be a "working document" right up to the point of submission.

25.012 EMERGING PROJECT THEMES/PROJECTS FOR INVESTMENT FOLLOWING THE WORKING GROUP ON 16 JUNE 2025

Next step is to progress the project themes. With regard to timelines, Council officers advised that approval by Cabinet must align with any potential submission date so if going to Cabinet on 9 October, the Board needs to have everything ready by 15 September.

Mutual Ventures ran through the presentation.

Decision – Board to agree the working group's recommendations for the themes.

Agreed: David Stewart OBE, Dr Ian Campbell, Cllr Jim Creamer, Nathan Kenney, John Taylor, Paddy Tipping CBE
Against: None
Abstained: None

25.013 ENGAGEMENT PLAN

Agreed there is a need for ongoing engagement to maintain the public's awareness of the Board, particularly bearing in mind how the programme is broken down into set periods of 4:3:3 years. There will be some promotion done in the summer to raise the Board's profile.

Noted that grants would be distributed via existing grant processes, or via new arrangements agreed with the Board and Council.

Also noted that the procurement process would be a way of identifying other potential funding streams for some projects.

Decision: Board to authorise progression with Engagement Plan presented.

Agreed: David Stewart OBE, Dr Ian Campbell, Cllr Jim Creamer, Nathan Kenney, John Taylor, Paddy Tipping CBE
Against: None
Abstained: None

25.014 **ANY OTHER BUSINESS**

The Chair thanked everyone for their attendance and contributions.

The meeting ended at 18.40.